

# FRONTIER KITCHENS

8392 Lewiston Road | Batavia NY 14020 | 585-343-0760

## POSITION: **KITCHEN DESIGNER**

*The Kitchen Designer position here at Frontier Kitchens in Batavia is a very interesting position because a wide variety of backgrounds can be very successful. Kitchen Design encompasses a number of experiences and skills from carpentry to interior design. Carpenters tend to make successful kitchen designers because they understand the concept of accurate measurements, symmetry, aesthetics, functionality and cabinet fit. Interior designers tend to make successful kitchen designers because they too understand symmetry, aesthetics and functionality. Either experience or education can be taught measuring, cabinet fit and functionality. So if you are looking for a new career in a small but growing company with a great team please reach out to us and APPLY!*

*Our culture is comfortable, we are a low pressure sales organization with fantastic compensation, great vendors and a team that is welcoming and friendly. Every Thursday we have lunch together as a team and just get to know each other. There are opportunities to work from home to some degree and all training is provided.*

- Greet customers in the showroom, review the offerings, options, ideas and pricing to the customer to gauge specific interest in cabinet functionality, design, aesthetics, budget as well as any countertop requests and needs.
- Learn the kitchen cabinet options available from our primary vendors, keep up to date with new offerings and options.
- Visit project location (residential and commercial) to measure and photograph project site, take relevant notes on the customer's project including wish lists and various pricing requests.
- Design the customer's kitchen in "2020" software program to generate design layout, concepts, price list and pricing.
- Develop complete quote including materials and labor.
- Present the project to the customer, review options, pricing, production and install timing, etc... If agreed, collect payment.
- Order materials required.
- Coordinate installation (if necessary) with customer provided contractor or Frontier Kitchens preferred contractor.
- On Kitchen delivery day meet the delivery truck at the customer site with the contractor and customer to ensure accurate install. Collect payment.
- Perform other relevant duties when needed.

### **Kitchen Designer Requirements**

- High School Diploma.
- Active listening skills.
- Ability to navigate basic office software including Microsoft Office Suite (Word, Excel, Outlook, and Access) as well as design software (2020).
- Ability to take accurate measurements on site and record (training provided).
- Clean driving record .
- Strong customer service skills.
- Multi-tasking and time-management skills, with the ability to prioritize tasks.